



630 PARRINGTON OVAL
NORMAN, OK 73019-0375
(405) 325-4309
OSLEP@OU.EDU
WWW.OSLEP.ORG

February 14, 2008

To Whom it May Concern:

I met Susan Houck in the early 1990s when our department began sending out bulk mailings to students at all 20 universities in Oklahoma that participate in our program. This involved different letters, some mailed from our home university and some from the other universities, different enclosures, and timing. It was very complicated at first, then became more complicated when the rules for bulk mailing became more complicated. The mailing lists came in all different formats, and part of Susan's job was to organize and reformat the information before we (she, actually) could use it. Through all of the years we sent out the bulk mailings Susan was the person who organized the material, set deadlines for us so that the material would be sent in a timely manner, and eventually was responsible for making sure the letters were sorted and sent to the University's central mail service on time. She was meticulous, patient, resourceful, and helpful in working with all the people involved at all the universities. We could not possibly have accomplished our goals without her help.

Sincerely yours,

Helen T. DeBolt, Director

AN ACADEMIC PROGRAM OF THE STATE REGENTS ADMINISTERED BY THE UNIVERSITY OF OKLAHOMA.

PARTICIPATING UNIVERSITIES

CAMERON UNIVERSITY * EAST CENTRAL UNIVERSITY * LANGSTON UNIVERSITY * NORTHEASTERN STATE UNIVERSITY * NORTHWESTERN OKLAHOMA STATE UNIVERSITY
OKLAHOMA BAPTIST UNIVERSITY * OKLAHOMA CHRISTIAN UNIVERSITY * OKLAHOMA CITY UNIVERSITY * OKLAHOMA PANHANDLE STATE UNIVERSITY * OKLAHOMA STATE UNIVERSITY
* OKLAHOMA WESLEYAN UNIVERSITY * ORAL ROBERTS UNIVERSITY * ROGERS STATE UNIVERSITY * SOUTHEASTERN OKLAHOMA STATE UNIVERSITY
SOUTHERN NAZARENE UNIVERSITY * SOUTHWESTERN OKLAHOMA STATE UNIVERSITY * THE UNIVERSITY OF OKLAHOMA
THE UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA * THE UNIVERSITY OF TULSA * UNIVERSITY OF CENTRAL OKLAHOMA