



The University of Oklahoma

DEPARTMENT OF ANTHROPOLOGY

May 30, 2008

To Whom It May Concern:

I am writing a letter on behalf of Ms. Susan Houck, who has recently retired from Document Production Services. I met Susan in 1991 when I was writing a book for publication, while living in Norman, with Macmillan Press in London. At the time, I was an assistant professor who was about to be considered for tenure at the University of Oklahoma. It was crucial that I turn out a very good product to receive a favorable tenure review.

Harris, Betty. 1993. *The Political Economy of the Southern African Periphery: Cottage Industries, Factories and Female Wage Labour in Swaziland*. Palgrave Macmillan.

I was using a word processor that was not IBM-compatible. Therefore, everything that I typed had to be retyped on a computer and sent to the publisher on floppy disks chapter-by-chapter. Susan was assigned to work with me exclusively, which was ideal for me because we communicated regularly about each chapter, corrections and revisions, and the publisher's required formatting. She was very precise and did an excellent job. She exhibited a positive attitude and performed the necessary tasks promptly. The publisher had minimal corrections to make to my proofs.

Ms. Houck has retired at a relatively young age and plans to start a second career as an independent contractor or full-time employee of a company in the area of desktop publishing. I highly recommend her for work in this area for the aforementioned reasons as well as her years of experience in Document Production Services. She would be an asset to your company. I would not hesitate to request her services on future publishing projects.

Please do not hesitate to contact me if you have additional questions at bharris@ou.edu or (405) 203-7302.

Sincerely,

Betty J. Harris, Ph.D.
Professor of Anthropology and
Women's Studies